**Job announcement**

**Public Health Intern**

|  |  |
| --- | --- |
| **About GaneshAID** | Having operated primarily out of Hanoi, Vietnam since 2013, [GaneshAID](http://www.ganeshaid.com/) is a consultancy firm that serves the public health sector with non-profit purposes. The company is specialized in health system strengthening, public health supply chain, capacity building and learning, and digital solutions for health. GaneshAID operates as a think-tank and aims to improve the health status and well-being of people in Low- and Middle-income countries in Asia Pacific, Africa, and Middle East. We mainly collaborate with development partners/sponsors (UNICEF, WHO, Gavi), governments, training institutions, etc.  For more information, please visit:   * + - * Our website: www.ganeshaid.com   Our LinkedIn page: <https://www.linkedin.com/in/ganeshaid-a-nonprofit-consultancy-company-2696b5119/> |
| **Recruitment context** | In Hanoi office we are looking for a smart, talented, passionate and hardworking undergraduate/newly graduate to assist the Research and Study Team in the specific public health studies.  The purpose of this internship is to assist the GaneshAID research team members conducting public health studies in Vietnam and Low- and Middle-Income Countries in Asia and Africa.  Joining the team, the intern has opportunity to work in an International environment and develop public health experience in English and French speaking developing countries. |
| **Department** | Research and Study Cluster – Hanoi – Vietnam |
| **Immediate Supervisor:** | National Investigator |
| **Job title** | Public Health Intern |
| **Roles** | Under the direct supervision of the National Investigator and in close collaboration with other public health specialists, the PH intern is in charge of participating in the area of study, research and practice that places a priority on improving health and achieving equity in health for all people in developing countries:   * Health system strengthening * Human resources for Health * Public Health supply chains * Immunization and vaccines * Pandemics, outbreaks, and emergencies   Likewise, the PH intern will assist to update projects progress of the Research and Study Cluster on the GaneshAID project management software. |
| **Responsibilities** | The Public Health Intern will participate in all phases of a study:   1. ***Phase 1: Protocol writing***  * Defining research questions * Specifying the analysis plan (variables and indicators) * Identifying data collection methods * Estimating the schedule of the study  1. ***Phase 2: Developing data collection tools***  * Elaborating desk review frameworks and other tools * Formulating IDI guidelines * Preparing questionnaires (including on-line materials using survey softwares)   + *Uploading online surveys based on the developed questionnaires*   + *Using available software(s) to create the online survey on the developed questionnaires* * Developing observation grids * Design agenda of study consultation and dissemination workshops  1. ***Phase 3: Collecting data***  * Supporting the collection of data in accordance with the decided data collection method  1. **Analyzing data and reports**  * Using available software(s) to import, export data and generate relevant reports * Drafting reports * Preparing for presentations |
| **Qualifications, competencies and experience** | * University student or newly graduate with an educational background in Public Health * Competencies in conducting research in public health, immunization and health supply chain is a preference * Have used at least one of the public health software such as Epi Info7, Access, Excel, SAS, SPSS, Stata. * Knowledge of online survey software/platform * Good organizational and interpersonal skills, especially in international environment * Be creative and responsible * English proficiency * Ability to communicate in French is a plus |
| **What we offer** | * Up to 6-month internship period * Monthly allowance * Opportunity to rapidly learn and acquire skills in high demand in the world of international development * Dynamic, international work environment * Opportunity of full employment upon successful completion of an internship period and the company’s needs. * Team building activities |
| **How to apply** | * Qualified candidates are invited to submit their application in English including a cover letter and a detailed CV to Mrs. Thuy Hanh at [admin@ganeshaid.com](mailto:admin@ganeshaid.com) by **14 August 2020** at the latest. * Only short-listed candidates will be contacted for an interview. Please refrain from placing calls after submitting the application. |